

Safe Design Integration Checklist

The Safe Design Integration Checklist assists the designer to meet their duties and provide information to others. The Integration Checklist serves as a tool to support Safe Design considerations from pre-design to construction documentation.

PROJECT DETAILS	
Client name	
Project address	
Project name	
File maintained by	
File completion date	
Intended use of Structure	

SAMPLE

CONSULTATION		STATUS
<p>Who has been consulted with for this project?</p> <p>This is required by legislation.</p>	<input type="checkbox"/> Designer <input type="checkbox"/> Workers	<input type="checkbox"/> Complete <input type="checkbox"/> To do <input type="checkbox"/> N/A
	<input type="checkbox"/> Contractor <input type="checkbox"/> Consultants	
	<input type="checkbox"/> Client <input type="checkbox"/> Other	
	Details:	
<p>Consultation with the client regarding their duties and about any potential hazards on the site (for new constructions and renovations) and in any existing structures (for renovations).</p> <p>e.g. Asbestos register details.</p>	Details:	<input type="checkbox"/> Complete <input type="checkbox"/> To do <input type="checkbox"/> N/A
<p>Consultation with other designers and duty holders.</p> <p>Request a copy of the risk assessments for their component of the work.</p>	<input type="checkbox"/> Civil Engineer <input type="checkbox"/> Structural Engineer	<input type="checkbox"/> Complete <input type="checkbox"/> To do <input type="checkbox"/> N/A
	<input type="checkbox"/> Hydraulic Engineer <input type="checkbox"/> Architect	
	<input type="checkbox"/> Mechanical Engineer <input type="checkbox"/> Other	
	Details:	

Consultation with the workers or their WHS representative who will be using the structure.

e.g. Employee injury statistics, consultation with workers in the current workplace on WHS issues, gather information from workers on how work could be safer through design.

Details:

- Complete
- To do
- N/A

SAMPLE