

Design Information Form

The Design Information Form is used to obtain details from the client prior to conducting a Safe Design Workshop and developing a Safe Design Report.

| PROJECT DETAILS | |
|--|---|
| Client name | |
| Project address | |
| Project name | |
| Name of designer | |
| Assessment completion date | |
| Intended use of structure | |
| Project involves (select all that apply) | <input type="checkbox"/> New structure <input type="checkbox"/> Renovating a structure <input type="checkbox"/> Demolition of existing structure(s) |
| What is the scope of the designer's responsibilities? e.g. Concept Design only, End-to-End Project Consultation / Management | Details: |



| SITE CONSIDERATIONS | | | |
|--|------------------------------|-----------------------------|------------------------------|
| Use of adjacent properties, and any issues? e.g. construction noise, vibration impacts etc. | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| | Details: | | |
| Any site, landscaping or topography issues? e.g. large trees to remove, slopes or indentations | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| | Details: | | |
| Are there any environmental/ climatic issues on the site? e.g. flooding, fire, cyclone | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| | Details: | | |
| Is there contaminated land or landfill? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| | Details: | | |
| Are there any acid sulphate soils present? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | <input type="checkbox"/> N/A |
| | Details: | | |



CONSTRUCTION, RENOVATION OR DEMOLITION WORK

Are there any access issues?
e.g. high traffic, narrow block

Yes

No

N/A

Details:

Overhead or underground services details?
e.g. power poles & lines, phone, electricity, gas, sewer

Yes

No

N/A

Details:

Are there any issues affecting the operation of mobile plant or cranes?
e.g. boggy ground, unstable surfaces, slab loads for suspended slabs

Yes

No

N/A

Details:

Are there any areas which may involve large excavations or risk of collapse?

Yes

No

N/A

Details:

Are there any hazardous substances to be used or stored on site during the construction?

Yes

No

N/A

Details: